



## **PURCHASING POLICY**

The purchasing policy establishes FUENTEPARK's commitment in its relationship with its suppliers and collaborators throughout the purchasing management process.

Promote among suppliers and collaborators compliance with basic standards or criteria related to human and labour rights, health and safety at work of its workers, respect for the environment and social commitment.

The purchasing policy applied by FUENTEPARK is based on the following criteria:

### **1. Transparency and Accountability:**

- We seek suppliers who are transparent in their business practices and who share our commitment to social responsibility.
- We require suppliers to report on their supply chain, labour practices and environmental policies.

### **2. Ethics and Compliance:**

- We are committed to ethical purchasing and comply with all applicable laws and regulations.
- We verify that suppliers meet ethical standards in terms of fair treatment of employees labour rights and fair business practices.

### **3. Commitment Criteria:**

- Assurance of sanitary registration and product data sheet
- Quality standards and product suitability
- Delivery times
- Distribution, supply and logistics capacity.
- Price-quality-performance ratio of the product.
- Capacity to react to unforeseen events (product changes or peaks in occupancy).
- Length of relationship with the hotel.

### **4. Local Development**

- Priority for the purchase of local products LIST OF EXTERNAL COMPANIES

### **5. Preference for Sustainable Products:**

- Biodegradable cleaning products and detergents.
- No use of chemicals that are considered harmful to human health and the environment.
- We prioritise the purchase of products and materials that have recognised environmental certifications, such as organic, recycled or certified by sustainability standards.



## 6. Packaging and Waste Reduction:

- We seek suppliers that minimise the use of unnecessary packaging and favour those that use recyclable or biodegradable materials.
- Purchase of large-format products and concentrated products, avoiding individual packaging and minimising the frequency of transport.

## 7. Waste Management:

- Guarantee of hazardous waste collection by authorised suppliers.

## 8. In Natural Resource Minimisation:

- Acquisition of energy-efficient machinery
- Acquisition of water-efficient machinery

## 9. In Certifications

- Cellulose with FSC label (Forest Stewardship Council) which guarantees that the product comes from forests managed according to sustainable principles, both from an environmental and social point of view.
- Textile products with Öko-Tex 100 standard that guarantees the absence of harmful substances in textile products throughout the transformation process.
- Textile products with the Made in Green seal (AITEK) which certifies that they are environmentally and socially responsible throughout their entire traceability chain, including the fight against child sexual exploitation.



**Approved by:**

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